Welcome to Learning Builder, the online tool for ABPANC CPAN/CAPA certification and recertification voucher management.

To access the application, use the link https://cpancapa.learningbuilder.com

Voucher’s can be purchased by organizations to be distributed to employees for use in applying for either certification or re-certification of CAPA/CPAN credential.
Purchasing Vouchers

In order to purchase vouchers, an organization will first need to create a user account in LearningBuilder.

Click **Register as an Organization** and complete the account information and email confirmation.
After logging in, you will be at the Account Details page of the LearningBuilder site.

Click on My Vouchers to manage vouchers. On this page, an organization can view vouchers that are available for purchase, and track the status of already purchased and distributed vouchers.

You can purchase a voucher by clicking on the Purchase Voucher button. This will open another window where the number and type of vouchers to be purchased is entered. Please note: Checkout examples provided below indicate sample pricing only.
Once the quantity of has been entered, click the **Checkout** button to get to the Payment Checkout Page where payment information can be entered.

When required information is entered, click **Continue**. Another window will open for review of purchase and payment information before confirming purchase.
Clicking “Complete Purchase” will process payment and the 2 new vouchers will be added to your inventory. Clicking “Edit Payment Information” will take you back to the previous page where you can edit payment information and re-submit.

Once the payment has been processed, you will be re-directed back to the voucher's homepage where you can view the newly purchased vouchers.

Voucher codes can now be provided to employees for use as payment when applying for CPAN or CAPA certification or recertification. Vouchers are valid for one year from date of purchase.

For additional information about the CPAN/CAPA Voucher program contact ABPANC at abpanc@proexam.org.